

**ARTICLE I
NAME AND OBJECTIVES**

Section 1. Name

The name of this organization shall be the Santa Fe High Band Boosters (hereinafter referred to as the "Organization")

Section 2. Objectives

The objectives of the Organization are:

a. To arouse and maintain an enthusiastic interest in all phases of the Santa Fe High School Band Program under the guidance of the band directors.

b. To help support the financial and logistical needs of the Santa Fe High School Band program under the guidance of the band directors.

Section 3. Agreement

The activities and policies of the Organization, and its Bylaws and other rules and procedures shall be in conformance and agreement with the plans and desired direction of the Head Director of the Santa Fe High School Band program.

Section 4. Intent

The Organization is organized exclusively for purposes pursuant to section 501(c)(3) of the Internal Revenue Code.

**ARTICLE II
MEMBERSHIP**

Membership in the Organization is extended to any member of the community interested in the Santa Fe High School Band Program.

Section 1. Membership Requirements

Members must be 18 years of age or older and not currently enrolled as a member or student of any high school. The exception will be the student elected Student Band president (if established) who shall be a voting member of the Organization.

**ARTICLE III
MEETINGS**

Section 1. Regular Meetings

A regular meeting shall be held once each month. The meeting shall be held at the time and place designated by the President.

Section 2. Special Meetings

Special meetings may be requested by the President or the Executive Board.

Section 3. Location

Meetings are not required to be held at a geographic location if the meeting is held by means of the internet

or other electronic communications technology in a manner pursuant to which the members have the opportunity to read or hear the proceedings, pose questions and make comments.

Section 4. Notice

The Notice shall state the place, date, and hour of the meeting, and if for a special meeting, the purpose of the meeting. Such notice shall be emailed to all members and posted on the Santa Fe High Band Booster website no less than five (5) days prior to such meeting.

Section 5. Quorum

A quorum of two (2) Officers and five (5) Members of the Organization shall be required to hold a meeting where a vote of the membership is required.

ARTICLE IV OFFICERS

Section 1. Number of Officers

The officers of the organization shall be a President, a Treasurer, and a Secretary.

President. The President shall be the chief executive officer and shall preside at all meetings.

Secretary. The Secretary shall give notice of and maintain the minutes of all meetings.

Treasurer. The Treasurer shall be responsible for conducting the financial affairs of the organization as directed and authorized by the Executive Board and shall make reports of corporate finances as required, but no less often than at each meeting.

Section 2. Election and Term

Any non-student member of the Organization may be considered a nominee, with the exception of the Santa Fe High School Director of Bands. Nominees shall agree to abide by the Santa Fe Bands Staff Handbook, the Bylaws and Standing Rules of the Organization.

It the April meeting, the nominations for officers shall be read at the meeting of the Organization and shall be published on the Organization website and sent to membership through email.

Election of Officers shall occur at the regular May meeting for the upcoming term of office. Officers shall be elected by a majority vote of members present. The term of all elected officers shall begin at the beginning of the first meeting in June and shall be for one (1) year, ending with the last meeting the following May. There is no term limit.

Section 3. Duties of Officers

The officers shall perform their duties in service to the Organization as specified by the Director of the Santa Fe High School Director of Bands. All officers shall agree to and abide by the Santa Fe Bands Staff Handbook.

Section 4. Removal of Officers

The Executive Board or the Santa Fe High School Director of Bands may remove any officer, elected or appointed, whenever it is judged to be in the best interest of the Organization and shall follow the procedure

for Removal of Board Members specified above.

ARTICLE V APPOINTED POSITIONS

The officers of the Organization shall create positions and appoint members to those positions when necessary to perform the activities of the Organization. The Santa Fe High School Director of Bands may also create positions when necessary.

ARTICLE VI EXECUTIVE BOARD

The Executive Board shall consist of the Santa Fe High School Director of Bands, their representatives (chosen at the discretion of the Director of Bands), all elected officers and their designated appointees.

Section 1. Procedure Manuals for the Executive Board

Each officer shall be in possession of the Santa Fe Bands Staff Handbook, the Santa Fe Bands Student and Parent Handbook, Santa Fe Band Booster Bylaws, and the Standing Rules and any other pertinent information.

Section 2. Vacancies

The President or the Director of the Santa Fe High School Bands shall fill, by appointment, any office vacancies which occur and shall do so prior to the next meeting of the Executive Board or Organization. If the vacancy is not filled by that meeting, the Executive Board shall fill the vacancy by an affirmative vote of a majority of the remaining Executive Board members.

Section 3. Removal of Executive Board Member

Any elected or appointed Executive Board member or other appointee may be removed from office by the Director of Santa Fe High School Bands or by an affirmative vote of two-thirds of the full Executive Board. Any such Executive Board member proposed to be removed shall be entitled to at least five (5) days notice in writing sent via email of the meeting at which such removal is to be voted upon and shall be entitled to appear before and be heard at such meeting.

Section 4. Compensation

The active members of the Executive Board shall not receive any compensation for their services as a member of the Executive Board.

ARTICLE VII MONIES

Section 1. Budget

The president or their designee shall prepare a proposed yearly budget to be distributed to the membership via email prior to the July meeting. The budget shall be discussed and approved by a simple majority at the June meeting for the next fiscal year. Expenditures shall not exceed the approved budget. The budget can be amended at any general or special meeting by majority vote by membership.

Section 2. Payments

All monies received shall be deposited into the Organizations bank account. Payments shall be approved by the President and issued by the Treasurer.

**ARTICLE VIII
AMENDMENTS**

The bylaws may be amended, altered, or repealed by the Executive Board by a majority of a quorum vote at any regular or special meeting. The text of the proposed change shall be distributed to all members at least ten (10) days before the meeting.

**ARTICLE IX
DISSOLUTION OF THE ORGANIZATION**

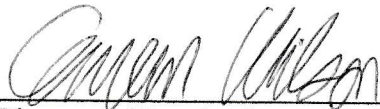
The Organization may be dissolved only with authorization of its Executive Board given at a special meeting called for that purpose, and with the subsequent approval by no less than two-thirds (2/3) vote of the members. In the event of the dissolution of the organization, the assets shall be applied and distributed as follows:

All liabilities and obligations shall be paid, satisfied and discharged, or adequate provision shall be made therefore. Assets not held upon a condition requiring return, transfer, or conveyance to any other organization or individual shall be distributed, transferred, or conveyed, in trust or otherwise, to charitable and educational organization, organized under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, of a similar or like nature to this organization, as determined by the Board of Directors.

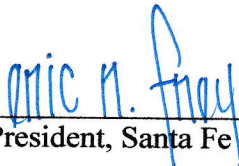
ADOPTION OF BYLAWS

By action of the active membership of the Santa Fe High Band Boosters, the foregoing are adopted as Bylaws and, in so adopting the said Bylaws will govern the Organization accordingly.

Adopted: August 13, 2024



Director of Bands, Santa Fe High School



President, Santa Fe Band Boosters